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23 NOV 1964

MEMORANDUM FOR: Executive Officer to the DD/S

SUBJECT : Overseas Support Conferences

At your request, I have contacted the appropriate Area Division Officers and have completed a quick review of overseas conferences held by General Support Officers and Officers of the Support components. This review indicates the following:

1. Europe

a. General Support Officers

The [REDACTED] over the years has been host to a semi-annual conference of General Support Officers. These conferences date back to 1956 and 1957 and originally were designed for the primary purpose of getting the Support Officers assigned to [REDACTED] together for discussion of problems of mutual interest. During this time, the list of participants has been broadened to where it now includes all Support Officers assigned to [REDACTED] plus those assigned to [REDACTED].

Up until 1961, this conference was scheduled for twice a year. In 1962, the one conference that had been scheduled was canceled and no conference was scheduled for 1963. In April of 1964, a conference was held which was attended by the Deputy Director for Support and the Chiefs of Support for EE and WE from Headquarters. As a general rule, no Headquarters officials travel to these conferences except as such travel might be incidental to other TDY travel.

b. Finance

The [REDACTED] Finance Officer is host to the Finance Officers' Conference which draws Finance representatives from the same posts listed above under General Support. In addition to the Finance Officers, the Chief of the EE-WE Field Audit Staff has attended these conferences and

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various representatives of the Office of Finance at Headquarters have tailored TDY travel to permit their attendance.

c. Security

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2. Far East

a. General Support

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There have been no General Support Conferences scheduled in the Far East but at least two Chiefs of Support for the Far East Division have attended the [REDACTED] Station Chiefs' Conference and have conducted "Support Workshops" with General Support personnel attending this conference.

b. Security

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[REDACTED] is host to an Annual Security Conference run by the regional Security Officer. This conference is attended by Security personnel assigned throughout the Far East area.

c. Medical

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A Medical conference attended by all Medical Staff physicians and some technicians assigned to the Far East area is held annually on [REDACTED]. The Chief of the Medical Staff normally times travel to the Far East to permit his attendance at this conference. The last such conference was held in 1963.

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Assistant SSA-DD/S

SSA-DD/S HGB:nja (23 Nov 64)

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1.
2.

1. The attached is per 25X1A request.

2. I am afraid this paper does not tell you anything that you don't already know; however, I gather that the records maintained on these conferences in the Divisions are most limited and that in order to get more detailed information a fairly extensive file check would be necessary.

3. Please let me know if you desire me to get additional details and I will ask the people concerned to do some more digging.

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Assistant SSA-DD/S

SSA-DD/S HGB:nja (24 Nov 64)

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Attached to memo to EO-DD/S fr ASSA-DD/S dtd 23 Nov 64 Subj: Overseas Support Conferences